

**WHO:** Prattville Area Chamber of Commerce

**WHAT:** Prattville CityFest 2024

**WHEN:** Saturday, May 11, 2024 - 9 A.M. to 4 P.M.

**WHERE:** Historic Downtown Prattville, Alabama

**SELECTION:** All children’s area vendors must submit an application along with payment for the selection committee to consider your application.

**ELIGIBILITY:** A photograph of work must accompany each application. All photos will be returned if accompanied by a self-addressed and adequately stamped envelope. The selection committee does not assume any liability for loss or damage and recommends original photographs not be submitted.

**DEADLINE:** Entries must be received by April 12, 2024. No refunds will be granted for cancellation after April 12, 2024.

**EXHIBITING INSTRUCTIONS:** All means of display should be provided by the exhibitor. Tables and chairs will not be provided. **A COVER SHOULD BE BROUGHT IN CASE OF RAIN OR EXTREME HEAT.**

**FEE SCHEDULE:** Children’s Area : \$250.00 - After April 12: \$300.00.

**APPLICATION PROCEDURE:** An entry fee and a signed registration form must accompany each application. Make checks payable to Prattville Chamber. Checks will be deposited upon receipt. **PLEASE DO NOT SEND CASH.**

**REFUND POLICY:** The space fee will be fully refunded to exhibitors who are not selected. Those applicants accepted by the selection committee will be sent space assignments, maps, and other pertinent information after April 24, 2024.

**ENTERTAINMENT:** Prattville CityFest has live, continuous stage entertainment. Continuous children’s games and activities are conducted in a designated children’s area.

**A PRATTVILLE CITY ORDINANCE PROHIBITS ALCOHOLIC BEVERAGES AT THIS EVENT.**

The Prattville CityFest Committee/Chamber of Commerce agrees not to sell/distribute your information to any 3rd party.

**Please send bottom portion with check to:**

**Prattville Area Chamber of Commerce ♦ Attn: Prattville CityFest ♦ 131 North Court Street ♦ Prattville, AL 36067**

**Prattville CityFest 2024 Children’s Area Registration**

NAME: (As it should appear on the program) \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: (Day) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Night) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

**PLEASE BE ACCURATE - Failure to do so may result in the loss of your booth space without refund.**

My exhibit will include the following items: *(please name ALL items in exhibit)*

Describe size of exhibit: \_\_\_\_\_ Length/Front \_\_\_\_\_ Width/Side \_\_\_\_\_

I request the same booth space as previous years (if available) \_\_\_\_\_ Yes \_\_\_\_\_ No

Does your exhibit include a canopy? (check one) \_\_\_\_\_ Yes \_\_\_\_\_ No

**Failure to comply to the specifications listed below can lead to the forfeiture of your booth space. NO EXCEPTIONS!**

**No water is available. Please make appropriate accomodations.**

**No electricity available. Vendor is responsible for supplying their own generator. Generators allowed MUST BE UNDER 80dB.**

I HAVE READ THE TERMS AND CONDITIONS SET FORTH IN THE APPLICATION AND AGREE TO ABIDE BY THEM AND SUCH OTHER RULES AND REGULATIONS AS ESTABLISHED BY PRATTVILLE CITYFEST. MY CHECK IS ENCLOSED. I UNDERSTAND THE ABOVE INFORMATION IS TRUE, AND I WILL BE REFUSED THE RIGHT TO SET UP IF MY REQUIREMENTS EXCEED THE AREA LIMITATIONS.

Date \_\_\_\_\_

Vendor Signature \_\_\_\_\_

For internal use only: Booth(s) Assigned: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

*Thanks for your interest in Prattville CityFest 2024. This event is our opportunity to celebrate our pride in Prattville.*

*We are extremely proud of the many gracious compliments that we received in the past. It is our goal to again make Prattville CityFest a favorite with our exhibitors, and an event truly worthy of our "Preferred Community."*

*We are constantly changing to better meet your needs, (many as a result of your suggestions), aimed at making Prattville CityFest even better. We want to make Prattville CityFest 2024 a success for all involved.*

*Several veteran exhibitors have said that Prattville CityFest was the most organized show that they had ever attended. We will make every effort to insure that Prattville CityFest is a pleasurable and profitable experience for you...this is our promise.*

*~ the Prattville CityFest Committee*

## TERMS & CONDITIONS

*(Keep for your Information)*

1. The decision of the selection committee is final.
2. Prattville CityFest committee cannot assume responsibility for theft or damage.
3. In the event of cancellation of the event due to weather, refunds cannot be made.
4. Exhibits must be set up by 8:30 A.M. Saturday and not dismantled until 4:00 P.M.
5. Vehicles must be removed from the exhibit area by 8:30 A.M. Saturday and may not re-enter until after 4:00 P.M.
6. No more than two vendors may share an exhibit space.

*For more information, please call the Prattville Area Chamber of Commerce 334-365-7392 or visit [www.prattvillecityfest.com](http://www.prattvillecityfest.com).*

### Prattville CityFest 2024

131 North Court Street ♦ Prattville, AL 36067  
[www.prattvillecityfest.com](http://www.prattvillecityfest.com)



*The City of Prattville is a mixture of old and new. Locals are proud of the heritage Prattville and Autauga County offer, and are working together to make things happen. Prattville is an adventure in good living, a warm blend of hospitality with a genteel lifestyle.*

*Prattville CityFest displays our pride, and we invite you to join us in celebration. Hundreds of volunteers are contributing their time, talents, and support to stage this festival.*

*On the banks of the Autauga creek, the day will be filled with live entertainment, children's activities, a health fair, exhibits, good food, and YOU!*